

[27th SASLAW Annual National Conference 2024 – Umhlanga KZN](#)
[11-12 September 2024](#)
[Speaker Terms and Conditions](#)

The submitted paper attached to this form is provided to SASLAW under the following terms and conditions.

1. The Speaker Selection Committee, at its sole discretion, will determine the acceptability of the submitted presentation.
2. Speakers must adhere strictly to the duration selected. Time should be allocated by the speaker for questions and answers within this duration.
3. The Speaker Selection Committee may have to ask speakers to co-present if the topics are similar and reserves the right to move the presentation to a different platform to balance the programme.
4. When considering which presentations will be selected, consideration will be given to the relevance and interest of the topic to the platform as well as whether this topic has been done before.
5. If for any reason an accepted speaker is subsequently unable to attend the Conference, substitutions will NOT automatically be accepted, and the paper and substituted presenter shall be accepted solely at the discretion of the Speaker Selection Committee.
6. Presentations must ideally be in Microsoft PowerPoint format (Aspect 16:9) and utilise the standard conference template provided by the Conference Secretariat. The PowerPoint presentations will also be published online post-conference together with the written paper where applicable. Alternative presentation suggestions will be considered.
7. A proposal should not be submitted unless the speaker is available to appear on any day of the SASLAW Conference.
8. Under no circumstances should the conference's podium be used for direct promotion of a speaker's product, service or for monetary self-interest.
9. Confirmed speakers will receive a complimentary registration to the event.
10. SASLAW will provide travel and accommodation arrangements which includes one night at an Umhlanga hotel and a standard local flight. All ground transfers such as to and from the airport are for the arrangement and cost of the Speaker.
11. Please ensure that you have permission to use any images in your presentation. If not, we suggest using a free image website such as [Stock Images, Photos, Vectors, Video, and Music | Shutterstock](#). SASLAW will not be held responsible for any fines issued for unauthorised image use. Speakers will be held responsible for any Copyright Infringements.
12. Speakers who cancel within 14 days of the Conference or do not show up for their presentation will be held liable for their registration fee and accommodation fee.
13. Speakers who do not show up for their presentation will be banned from speaking at future SASLAW Events & Conferences.